



COVID-19 RECOMMENDATIONS

HAWAII DEPARTMENT OF HEALTH

WHAT TO DO IF A PERSON AT YOUR WORKSITE HAS COVID-19

If a person with COVID-19 is identified at your worksite, the Hawaii Department of Health (HDOH) will investigate to determine if the person was at work during their infectious period.

- If yes, HDOH will ask the individual and/or supervisor to develop a list of close contacts at the worksite during their infectious period (2 days *before* illness started or, if no symptoms, 2 days before COVID-19 test was collected, until person with COVID-19 was last at work).
- Supervisor should keep identity of individual with COVID-19 confidential
- Close contacts at the worksite are defined as being:
 - Within 6 feet of a person with COVID-19 over a 24-hour period for a combined total of 15 minutes or longer
 - In direct contact with secretions from a person with COVID-19 (e.g., being coughed on)
- HDOH will call close contacts to inform them of the exposure. Close contacts:
 - Must stay home and monitor their health for 14 days after last contact with the person with COVID-19
 - Should call their usual health care provider if they develop symptoms (e.g., fever, cough, shortness of breath) and inform them that they have been exposed to a person with COVID-19
 - Should respond immediately when HDOH staff contacts them to monitor during quarantine, and notify HDOH if they develop symptoms

CLEANING AND DISINFECTION AFTER A PERSON WITH COVID-19 HAS BEEN IN THE WORKSITE

At any worksite that **DOES NOT HOUSE PEOPLE OVERNIGHT**:

- Close off any areas used for prolonged periods of time by the sick person.
- Open outside doors and windows to increase air circulation in these areas.
- Wait 24 hours before cleaning and disinfection to minimize potential for other employees being exposed to respiratory droplets. If waiting 24 hours is not feasible, wait as long as possible.
- Follow <https://www.cdc.gov/coronavirus/2019-ncov/community/workplaces-businesses/index.html>
- If it has been 7 days or more since the sick employee used the facility, additional cleaning and disinfection is not necessary.